

**Affidavit and Application for Certificate of Residence in Connection with  
Attendance at a Community College**

**State of New York, County of Schenectady**

State of New York            )  
County of Schenectady    )

Date: \_\_\_\_\_

I, \_\_\_\_\_, hereby swear (or affirm) that I reside at

\_\_\_\_\_  
*(current legal address, number and street)*

In the City/Town of \_\_\_\_\_, in the County of \_\_\_\_\_,  
State of New York; that I have been a resident of the State of New York for at least one year immediately prior  
to the date of this affidavit and application, that I have been a resident of the **County of Schenectady** for  
\_\_\_\_\_(1-6 months) within the six months immediately prior to the date of this affidavit and application, and  
that I have resided at the following places during the year immediately prior to the date of this application:

**Address:**

**Dates:**

\_\_\_\_\_  
\_\_\_\_\_

**Municipality** – please check one:

10 - City of Schenectady

21 - Rotterdam

22 - Niskayuna

23 - Glenville

24 - Duanesburg

25 - Village of Scotia

26 - Village of Delanson

27 - Princetown

Applicant further states the following information:

I plan to enroll in \_\_\_\_\_ (Community College or Institute) and that  
this affidavit (or affirmation) and application is made for the purpose of securing from the **County of  
Schenectady** Treasurer a Certificate of Residence pursuant to the requirements of Article 126 of the  
Education law.

Citizenship: US Citizen: Yes                      No                      Visa Type: \_\_\_\_\_                      Resident Alien #: \_\_\_\_\_

Social Security No. \_\_\_\_\_

\_\_\_\_\_  
*Signature of Applicant*

Sworn to me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
*Notary Public/Commissioner of Deeds*

Certificate Issued Date: \_\_\_\_\_                      Certificate Not Issued – Reason: \_\_\_\_\_

Proof Presented: \_\_\_\_\_                      Issued by: \_\_\_\_\_

Education Law, Section 6305, provides: "The chief fiscal officer of each county, as defined in Section 2.00 of the local finance law, shall, upon application and submission to him/her of satisfactory evidence, issued to any person desiring to enroll in a community college as a non-resident student, a certificate of residence showing that said person is a resident of said county. Such person shall, upon his registration for each college year, file with the college such a certificate of residence issued not earlier than two months prior thereto, and such certificate of residence shall be valid for a period of one year from the date of issuance." Education Law, Section 6301, paragraph 4, defines: "Resident" A person who has resided in the state for a period of at least one year and the county, city, town, intermediate school district of school district, as the case may be, for a period of at least six months, both immediately preceding the date of such person's registration in a community college or, for the purpose of section sixty-three hundred five of this chapter, his application for a certificate of residence.