

**ORGANIZATIONAL MEETING OF THE  
ROTTERDAM TOWN BOARD**

**January 1, 2009**

**A G E N D A**

**CALL TO ORDER – 1:00 P.M.**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**SPECIAL REMARKS: STEVEN A. TOMMASONE, SUPERVISOR**

**PRIVILEGE OF THE FLOOR FOR PERSONNEL ITEMS**

**MOTION FOR CONSENT OF ALL PERSONNEL RESOLUTIONS**

**Res. No.**

- 1.09** Re-appoint Joseph M. Signore to the position of Deputy Supervisor of the Town of Rotterdam. (To be sworn in by Supervisor, Steven A. Tommasone.)
- 2.09** Re-appoint Michael Griesemer to the position of Public Works Coordinator, full-time, with full employee benefits, at an annual salary of \$69,257.20, effective January 1, 2009.
- 3.09** Re-appoint Kimberly S. Bruhns to the position of Confidential Secretary to the Supervisor, full-time, with full employee benefits, at an annual salary of \$39,618.95, effective January 1, 2009.
- 4.09** Re-appoint Maria C. DiLoreto of Rotterdam, New York, to the position of Clerk to the Justices, full-time, with full employee benefits, at an annual salary of \$30,506.63, effective January 1, 2009.
- 5.09** Re-appoint John DeGeorgio to the position of Supervisor of Recreation and Senior Programs, part-time, at an annual salary of \$29,870.00, with no employee benefits, effective January 1, 2009.
- 6.09** Re-appoint Laura Lee Cagnina of Rotterdam, New York to the position of Deputy Town Clerk and Deputy Registrar of Vital Statistics, full-time, with no employee benefits, at an hourly rate of \$15.00 effective January 1, 2009 to March 31, 2009.
- 7.09** Upon the recommendation of the Highway Superintendent, Matthew Lupi of Rotterdam, New York is hereby promoted to the position of Senior Laborer, full-time, promotional, with full employee benefits, at an hourly rate of \$18.5813, effective January 1, 2009.
- 8.09** Re-appoint various positions, at indicated stipends or salaries, for the year 2009.
- 9.09** Reappoint Mary O'Rourke Barrie and James Schaefer, PhD of Rotterdam, New York, as members of the Conservation Advisory Council for two (2) year terms with an annual stipend of \$300.00, with no employee benefits, commencing January 1, 2009 and terminating December 31, 2011.
- 10.09** Re-appoint Philip Eats of Rotterdam, New York as a member of the Town of Rotterdam Zoning Board of Appeals commencing January 1, 2009 and terminating December 31, 2014.

- 11.09** Re-appoint Philip Eats of Rotterdam, New York as Chair of the Town of Rotterdam Zoning Board of Appeals, at an annual salary of \$3,000.00, with no employee benefits, commencing January 1, 2009.
- 12.09** Re-appoint Lisa Lagasse of Rotterdam, New York as Vice-Chair of the Town of Rotterdam Zoning Board of Appeals, at an annual salary of \$2,600.00, with no employee benefits, commencing January 1, 2009.
- 13.09** Re-appoint Lawrence DiLallo of Rotterdam, New York as Chair of the Town of Rotterdam Planning Commission, at an annual salary of \$7,000.00, with no employee benefits, commencing January 1, 2009.
- 14.09** Appoint John Denny of Rotterdam, New York as a member of the Town of Rotterdam Planning Commission, commencing January 1, 2009 and expiring December 31, 2015.
- 15.09** Re-appoint Frank Renna of Rotterdam, New York as Vice-Chair of the Town of Rotterdam Planning Commission, at an annual salary of \$4,000.00, with no employee benefits, commencing January 1, 2009.
- 16.09** Re-appoint Thomas A. Fiorillo of Rotterdam, New York as a member of the Town of Rotterdam Ethics Board commencing January 1, 2009 and expiring December 31, 2011.
- 17.09** Appoint Richard W. Poltarik of Rotterdam, New York as a member of the Rotterdam Industrial Development Agency commencing January 1, 2009 and expiring December 31, 2011.
- 18.09** Appoint individuals to seasonal and/or part-time positions and establish rates of pay for same, with no employee benefits.

**PUBLIC HEARINGS:**

**PRIVILEGE OF FLOOR FOR AGENDA ITEMS**

**MOTION FOR CONSENT OF RESOLUTION NO. 19.09 - 56.09**

**Res. No.**

- 19.09** Award the bid opened on Wednesday, December 17, 2008 to Layne Christensen Company for the Redevelopment of Well No. 3 for the Town of Rotterdam Water Treatment Plant, in an amount not to exceed \$45,000.00.
- 20.09** Authorize the Supervisor to execute an agreement with Peter V. Coffey, Esq. of Niskayuna, New York to act as Attorney for the Town of Rotterdam Ethics Board for the year 2009, at the rate of \$175.00 per hour, not to exceed \$4,000.00 for the term of the agreement.
- 21.09** Authorize the Supervisor to execute an agreement with Susan M. Lombardi on behalf of Community Development Resources, LLC, to provide grant application assistance at a rate not to exceed \$85.00 per hour, on an as-needed basis for the year 2009.
- 22.09** Authorize the Supervisor to execute an agreement with Holly Spadaro of Rotterdam, New York to provide secretarial and transcription services for the Zoning Board of Appeals and on as-need basis for the Planning Commission, retroactive to November 19, 2008.
- 23.09** Authorize the Comptroller of the Town of Rotterdam to make an inter-fund transfer to the Highway Department for necessary clean up of debris, brush etc. due to the recent storm events in an amount not to exceed \$25,000.00.
- 24.09** Authorize the Supervisor to execute an agreement on behalf of the Town of Rotterdam for participation in the Schenectady County STOP-DWI Program for the year 2009.

- 25.09** Upon the recommendation of the Chief of Police adopt hourly rates for part-time dispatchers and part-time paramedics effective January 1, 2009.
- 26.09** Re-appoint Benetech, One Dodge Street, Post Office Box 348, North Greenbush, New York 12198-0348, as agent of record for employee health insurance and related benefits.
- 27.09** Authorize the Supervisor to enter into an agreement with Cusack & Company, Certified Public Accountants, LLC, 7 Airport Park Boulevard, Latham, New York 12110, to provide the Town of Rotterdam with auditing services for the year 2009.
- 28.09** Establish rules of order and procedures of Town Board meetings for the year 2009.
- 29.09** Establish Town Board regular public (open) meeting and agenda meeting dates for the year 2009.
- 30.09** Appoint Town Board Members as the official Board of Health of the Town of Rotterdam for the year 2009.
- 31.09** Designate the *Daily Gazette* as the official newspaper for the year 2009.
- 32.09** Authorize and approve "Investment Policies and Guidelines of the Town of Rotterdam" for the year 2009.
- 33.09** Authorize and approve "Town of Rotterdam Purchasing Policy and Procedures" for the year 2009.
- 34.09** Authorize payment of a stipend in the amount of \$2,000.00 to Patrick T. Aragosa, Town Comptroller, as received from the Schenectady County Intermunicipal Watershed Board, for services rendered for the year 2009.
- 35.09** Authorize payment of .550¢ per mile for automobile use actually and necessarily traveled by Town employees, only in the event a Town-owned vehicle is not available and with prior approval of his/her immediate supervisor, during the year 2009.
- 36.09** Authorize payment to all elected officials, appointed officials, annually rated permanent employees and hourly rated employees for the year 2009.
- 37.09** Adopt employee benefits package for elected and appointed officials through December 31, 2010. (The benefits package does not apply to Town Board Members or the Supervisor.)
- 38.09** Establish petty cash funds in the various Town offices for the year 2009.
- 39.09** Establish bank depositories for Town of Rotterdam funds and accounts for the year 2009.
- 40.09** Authorize the Supervisor and/or his designees to approve attendance of Town of Rotterdam employees to various schools, and authorize payment of expenses thereof.
- 41.09** Authorize the Rotterdam Police Chief to approve attendance of members of the Rotterdam Police Department to various schools, and authorize payment of expenses thereof.
- 42.09** Authorize the Supervisor to approve the transfer of funds to the Rotterdam Police Chief for asset forfeiture investigations during 2009.
- 43.09** Authorize and direct the Supervisor and/or his designees to prepare and file with the Town Clerk the Annual Financial Report within one hundred twenty (120) days of the close of the 2008 fiscal year and direct the Town Clerk to publish the necessary legal notice.

- 44.09** Approve overtime payments to employees upon written approval of the Town Supervisor and/or his designees, except in emergency situations, for the year 2009.
- 45.09** Establish water rents to be charged to all users of the various water districts for the calendar year of 2009.
- 46.09** Authorize the Supervisor to negotiate and execute renewal contract with the Rotterdam Boys & Girls Club for services to be provided for Town of Rotterdam for the year 2009 in an amount not to exceed \$18,500.00.
- 47.09** Authorize the Supervisor to execute a contract with Happy Dog Pet Hotel, Mariaville Road, Rotterdam, New York, in connection with the Animal Control Program/Animal Sheltering Service.
- 48.09** Authorize the Supervisor to execute a contract with Byrnes Productions for the unedited recording of Town Board meetings to be televised on Public Access Television at a cost of Fifty-Six and 00/100 (\$56.00) Dollars per meeting for the year 2009.
- 49.09** Authorize the Supervisor to execute Change Order No. 1 for the Houlton Avenue Reconstruction Project in the Town of Rotterdam to provide for the resultant decrease per the original contract amount.
- 50.09** Authorize the Supervisor to execute a Memorandum of Agreement between the Town of Rotterdam and the Rotterdam Patrolmen's Benevolent Association, Inc. for the period effective January 1, 2008 through December 31, 2009 in connection with Special Military Leave for Town of Rotterdam Employees activated in connection with the events of September 11, 2001 and subsequent war on terror.
- 51.09** Upon the recommendation of the Planning Commission Chairman, refer to the Planning Commission for the report and recommendation of proposed amendments to Chapter 270 §270-137.1 "Applications and fees"
- 52.09** Refer to Planning Commission for report and recommendation thereon a proposed Local Law of the Year 2009 for the following purpose:
- To amend Chapter 270 of the Code of the Town of Rotterdam entitled ZONING by amending §270-5 entitled "Definitions," §270-130 entitled "Uses requiring site plan approval" and add to Article 18 a new section 270-162.1 entitled "Outdoor Furnaces."
- 53.09** Authorize the Town of Rotterdam to participate with the County of Schenectady, and the other municipalities within Schenectady County, in the implementation of the feasibility study recommendations; and participate in the submission of application(s) to the New York State Department of State Local Government Efficiency Grant Program for the purposes of implementing centralized dispatch operations in the County of Schenectady.
- 54.09** Authorize the Highway Superintendent to contract with various sub-contractors to perform snow plowing services for the Highway Department at the rate not to exceed \$26.00 per hour on an as-needed basis in an amount not to exceed \$12,500.00
- 55.09** Authorize the Supervisor to execute a Memorandum of Agreement between the Town of Rotterdam and the Civil Service Employees Association, Inc. for the period effective January 1, 2008 through December 31, 2009 in connection with Special Military Leave for Town of Rotterdam Employees activated in connection with the events of September 11, 2001 and subsequent war on terror.
- 56.09** Budget transfers by the Town Comptroller to various accounts.

**PUBLIC COMMENT PRIVILEGE OF FLOOR**

**(Per Resolution No. 444.06) General Rules of Procedure for Public Hearings and Privilege of the Floor:**

Each speaker will state his/her name and address for the record. To ensure each attendee has an equal and reasonable opportunity to address their concerns, he/she is afforded a maximum of four (4) minutes to address the Town Board.

**MISCELLANEOUS**

**ADJOURNMENT**

**STEVEN A. TOMMASONE, Supervisor**