

**Town of Rotterdam  
Application for Public Access to Records**

**Please Print:**

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

I hereby apply to inspect the following record(s) **(please be specific)**: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The reason for this request is *(optional)*: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I agree to pay the statutory fee of 25¢ per page for all documents covered by this request. Oversize copies are actual cost of reproduction. However, if the total cost of filling this request exceeds twenty-five (\$25.00) dollars, I would like to be contacted prior to copies being made.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Agency Use Only**

Approved     Denied

If denied, reason: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_