

**Town of Rotterdam
Planning Commission
January 7, 2020**

Caucus Items

- 1. Approval of the Summary of Minutes December 17, 2019.**
- 2. Appoint XXXXXXXXXXXX as Planning Commission Vice-Chairman for the year 2020.**
- 3. ESCA Tax Services Inc. DBA Jackson Hewitt Tax Service – 93 W. Campbell Road.** The applicant requests a Waiver of Site Plan review to operate a tax preparation office in tenant space G-108 (1022 square feet) formerly Junior Shoe Port from January 1, 2020 – April 20, 2020 in ViaPort Rotterdam Mall.