

TOWN OF ROTTERDAM

Diane M. Marco
Town Clerk



John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 Ext. 352 • Fax: 518-355-7837 • Website: www.rotterdamny.org
Email * dmarco@rotterdamny.org

June 2, 2021

Certified Resolutions: #157- #165.21 for the year 2021 was duly adopted at the Town Board Meeting that was held electronically via a video conference for the board and conference call for all members of the public due to the Coronavirus (COVID-19) emergency state and federal actions on **Wednesday, May 26, 2021.**

The Town Board Agenda Meeting started at approximately **6:36pm** a motion was made by Christou and seconded by Signore at approximately **6:54pm** to exit the agenda meeting. The Town Board Meeting started at approximately **7:00pm** and a motion was made by Christou and seconded by Signore to adjourn at approximately **7:29pm** all agreed.

All Councilmembers were on the video conference.
Town Clerk Diane Marco was on audio only.

Diane M. Marco

Diane M. Marco, Town Clerk

Please note due to the Novel Coronavirus (COVID-19) emergency state and federal actions have prohibited large meetings or gatherings. Pursuant to Governor Andrew Cuomo’s Executive Order 202.1, entitled “CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY”, a portion of the Open Meetings Law of the State of New York was suspended, and the executive order modified the law to allow meetings to be held telephonically or by other similar means. To comply with this emergency directive of the executive order issued by the Governor of the State of New York on March 12, 2020, the Town of Rotterdam Town Board Meeting will be held electronically via a video conference for the board and conference call for all members of the public. While the meeting is a public meeting, open to the public, persons may attend telephonically. Members of the public may listen to the board meeting by dialing 1 (929) 205-6099, then entering the conference ID no. 867 0373 0307, followed by the pound symbol. Video of the town board meeting will be posted on the Town of Rotterdam website (www.rotterdamny.org) the following business day.

Rotterdam Town Board Meeting

May 26, 2021

6:30 p.m.

AGENDA REVIEW

EXECUTIVE SESSION

MISCELLANEOUS

7:00 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR’S REPORT:

- ❖ Reopening June 1st: Town Hall hours: Monday- Friday, 8:00 a.m. - 4:00 p.m.; walk-in hours between 9:00 a.m. until 1:00 p.m. with the remaining hours by appointment only
- ❖ Memorial Day Ceremony: Monday, May 31, 2021 at 2:00 p.m. in the Veteran’s Memorial

PROCLAMATION/PRESENTATIONS

PUBLIC HEARINGS

PUBLIC COMMENT/PRIVILEGE OF THE FLOOR:

(Those members of the public wishing to address the town board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the chair to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the chair through the use of a prepared written statement shall submit a copy of the same to the town clerk for the purpose of maintaining clear and accurate official minutes of the town board meeting.)

General Rules of Procedure for Public Hearings & Privilege of the Floor:

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board and the public, shall have an equal and reasonable opportunity to be heard by the town board and the public. Each speaker shall be afforded a maximum of four (4) minutes to address the town board and public.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS:

157.21 A RESOLUTION appointing a Personnel and Benefits Administrator

158.21 A RESOLUTION appointing a Police Chief

CONSENT AGENDA:

159.21 A RESOLUTION authorizing an agreement with KB Group of NY

160.21 A RESOLUTION authorizing an agreement with Mohawk Valley Society for Live Music Local 85-133

161.21 A RESOLUTION calling for bids for worker’s compensation insurance

162.21 A RESOLUTION calling for bids for brush composting and removal

163.21 A RESOLUTION declaring a vehicle obsolete

164.21 A RESOLUTION adopting town board meeting minutes

165.21 A RESOLUTION authorizing the Supervisor to participate in the Broome County Purchasing Alliance RFP process

COMMITTEE REPORTS

MISCELLANEOUS

EXECUTIVE SESSION

ADJOURNMENT

STEVEN A. TOMMASONE, Supervisor

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, May 26, 2021 at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 157.21

APPOINT A PERSONNEL AND BENEFITS ADMINISTRATOR

THEREFORE, UPON MOTION OF Councilmember GUIDARELLI, seconded by Councilmember SIGNORE,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Morgan Coryer of Scotia, New York, is hereby appointed to the position of Personnel and Benefits Administrator for the Town of Rotterdam full time, provisional, with full employee benefits, at an annual salary of forty thousand five hundred ninety two and 59/100 dollars (\$40,592.59), commencing June 1, 2021.

SECTION 2. This appointment is contingent upon completion of a DCJS background check and compliance with the New York State Correction Law Article 23-A.

SECTION 3. This resolution shall become effective May 26, 2021.

DATED: May 26, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on May 26, 2021 and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's Office.

I DO FUTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this June 2, 2021.

Diane M. Marco

Diane M. Marco, Town Clerk

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, May 26, 2021 at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 158.21

APPOINT A POLICE CHIEF

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU**, seconded by Councilmember **SIGNORE**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Michael S. Brown of Rotterdam, New York, is hereby appointed to the position of Police Chief for the Town of Rotterdam full time, provisional, with full employee benefits, at an annual salary of one hundred forty nine thousand seven hundred eighty one and 41/100 dollars (\$149,781.41), commencing May 27, 2021.

SECTION 2. This appointment is contingent upon completion of a DCJS background check and compliance with the New York State Correction Law Article 23-A.

SECTION 3. This resolution shall become effective May 26, 2021.

DATED: May 26, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on May 26, 2021 and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's Office.

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Diane M. Marco

Diane M. Marco, Town Clerk

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, May 26, 2021 at 7:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 159.21

AUTHORIZE AN AGREEMENT WITH KB GROUP OF NY

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by Councilmember GUIDARELLI,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to enter into an agreement with KB Group of NY, 100 Great Oaks Boulevard, Suite 114, Albany, New York 12203 for engineering services related to the Burdeck Street Sewer District Extension Formation, in an amount not to exceed fourteen thousand seven hundred and 00/100 dollars (\$14,700.00).

SECTION 2. This resolution shall become effective May 26, 2021.

DATED: May 26, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

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Diane M. Marco

Diane M. Marco, Town Clerk

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, May 26, 2021 at 7:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 160.21

**AUTHORIZE AN AGREEMENT WITH MOHAWK VALLEY SOCIETY
FOR LIVE MUSIC LOCAL 85-133**

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by
Councilmember GUIDARELLI,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Authorize the Supervisor to execute a contract with Mohawk Valley Society for Live Music Local 85-133, 32 Paul Street, East Greenbush, New York 12061, in the amount of three thousand one hundred twenty five and 00/100 dollars (\$3,125.00) to provide music for the 2021 Summer Concert Series held at the Rotterdam Senior Center, 2639 Hamburg Street, Schenectady, New York 12303 on Wednesday evenings, beginning July 7, 2021 and ending August 25, 2021.

SECTION 2. This resolution shall become effective May 26, 2021.

DATED: May 26, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on May 26, 2021 and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk’s Office.

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IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this June 2, 2021.

Diane M. Marco

Diane M. Marco, Town Clerk

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, May 26, 2021 at 7:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 161.21

**CALL FOR BIDS: WORKER'S COMPENSATION INSURANCE
FOR THE TOWN OF ROTTERDAM**

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by
Councilmember GUIDARELLI,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

The Town Clerk of the Town of Rotterdam shall cause the following public notice to be published in the official newspaper of the Town of Rotterdam, and the Supervisor of the Town of Rotterdam shall cause the following public notice be published to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) at least five (5) days before the date of reception of bid proposals:

**TOWN OF ROTTERDAM
NOTICE TO BIDDERS**

PLEASE TAKE NOTICE: That all bids received by the Town Board of the Town of Rotterdam, by Monday, the 7th day of June 2021, at 10:00 a.m., will be electronically opened at that time. The town board will subsequently post an official report to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) by the close of business the same day, of all bid submissions received pursuant to this notice. Additionally, the official bid report and all bids shall be available in the office of the town clerk for public inspection during regular business hours, for the purchase by the Town of Rotterdam of the following:

WORKER'S COMPENSATION INSURANCE FOR THE TOWN OF ROTTERDAM

Digital Copies of Specifications may be obtained from the Empire State Purchasing Group on BidNet at <http://www.bidnetdirect.com/townofrotterdam>. Copies of RFP documents obtained from any other source are not considered official copies. The Town of Rotterdam cannot guarantee the accuracy of any information not obtained from the BidNet Direct website and is not responsible for any errors contained by any information received from an alternate source. Only those vendors who obtain ITB, RFP or RFQ documents from the BidNet system are guaranteed to receive addendum information, if such information is issued. If you obtain the document from a source other than the source indicated, it is recommended that you register on the Empire State Purchasing Group website, <http://www.bidnetdirect.com/new-york> and obtain an official copy.

**ALL BID PROPOSALS MUST BE ELECTRONICALLY SUBMITTED
PRIOR TO 10:00 A.M., MONDAY, JUNE 7, 2021**

The town board reserves the right to reject any and all bids or proposals or any specific part of any item of any bid.

**BY ORDER OF THE ROTTERDAM TOWN BOARD
DIANE M. MARCO, TOWN CLERK**

DATED: May 26, 2021

BidNet: Please publish on May 28, 2021

Daily Gazette: Please publish once on May 29, 2021

Post

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on May 26, 2021 and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's Office.

I DO FUTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this June 2, 2021.

Diane M. Marco

Diane M. Marco, Town Clerk

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, May 26, 2021 at 7:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 162.21

CALL FOR BIDS FOR BRUSH COMPOSTING AND REMOVAL

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by Councilmember GUIDARELLI,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

The Town Clerk of the Town of Rotterdam shall cause the following public notice to be published in the official newspaper of the Town of Rotterdam, and the Supervisor of the Town of Rotterdam shall cause the following public notice be published to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) at least five (5) days before the date of reception of bid proposals:

**TOWN OF ROTTERDAM
NOTICE TO BIDDERS**

PLEASE TAKE NOTICE: That all bids received by the Town Board of the Town of Rotterdam, by June 4, 2021 at 10:00 a.m., will be electronically opened at that time. The town board will subsequently post an official report to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) by the close of business the same day, of all bid submissions received pursuant to this notice. Additionally, the official bid report and all bids shall be available in the office of the town clerk for public inspection during regular business hours, for the purchase by the Town of Rotterdam of the following:

BRUSH COMPOSTING AND REMOVAL

Digital Copies of Specifications may be obtained from the Empire State Purchasing Group on BidNet at <http://www.bidnetdirect.com/townofrotterdam>. Copies of RFP documents obtained from any other source are not considered official copies. The Town of Rotterdam cannot guarantee the accuracy of any information not obtained from the BidNet Direct website and is not responsible for any errors contained by any information received from an alternate source. Only those vendors who obtain ITB, RFP or RFQ documents from the BidNet system are guaranteed to receive addendum information, if such information is issued. If you obtain the document from a source other than the source indicated, it is recommended that you register on the Empire State Purchasing Group website, <http://www.bidnetdirect.com/new-york> and obtain an official copy.

**ALL BID PROPOSALS MUST BE ELECTRONICALLY SUBMITTED
PRIOR TO 10:00 A.M., JUNE 4, 2021**

The town board reserves the right to accept or reject any and all bids or proposals or any specific part of any item of any bid.

BY ORDER OF THE ROTTERDAM TOWN BOARD

DIANE M. MARCO, TOWN CLERK

DATED: May 26, 2021

BidNet: Please publish on May 28, 2021

Daily Gazette: Please publish once on May 29, 2021

Post

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on May 26, 2021 and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's Office.

I DO FUTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this June 2, 2021.

Diane M. Marco

Diane M. Marco, Town Clerk

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, May 26, 2021 at 7:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 163.21

DECLARE A VEHICLE OBSOLETE

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by Councilmember GUIDARELLI,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. That the Town Board of the Town of Rotterdam hereby ratifies the decision of various department heads to declare the following equipment obsolete and be sold at auction:

Assessor's Office

<i>Item Description</i>	<i>VIN #</i>	<i>Miles</i>
2012 Dodge Charger	2C3CDXAT2CH305670	-----

SECTION 2. This resolution shall become effective May 26, 2021.

DATED: May 26, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on May 26, 2021 and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's Office.

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Diane M. Marco

Diane M. Marco, Town Clerk

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, May 26, 2021 at 7:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 164.21

ADOPT TOWN BOARD MEETING MINUTES

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by Councilmember GUIDARELLI,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the May 12, 2021 town board meeting, as attached, to reflect complete and accurate records of the proceedings of the meeting on the above referenced date.

SECTION 2. This resolution shall become effective May 26, 2021.

DATED: May 26, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on May 26, 2021 and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's Office.

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Diane M. Marco

Diane M. Marco, Town Clerk

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, May 26, 2021 at 7:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 165.21

MEDICARE ADVANTAGE RFP OPTION

WHEREAS, Broome County will be issuing a Request for Proposals seeking a contract for Medicare Advantage and Prescription Drug Benefit Services for its retirees; and

WHEREAS, Broome County has proposed issuing a joint Request for Proposal with other interested municipalities pursuant to General Municipal Law § 119-o; and

WHEREAS, upon selection of the vendor each participating municipality will enter into its own contract with the vendor; and

WHEREAS, the Town of Rotterdam wishes to participate in this joint request for proposals; **NOW**

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by Councilmember GUIDARELLI,

BE IT RESOLVED, that the Town of Rotterdam agrees to participate with Broome County and other participating municipalities in a joint request for proposal for Medicare Advantage and Prescription Drug Benefit Services for its eligible retirees, and be it

FURTHER RESOLVED, that the Town of Rotterdam understands that upon selection of a vendor the Town of Rotterdam will enter into its own contract with the vendor, and be it

FURTHER RESOLVED, that participation in this joint request for proposal does not obligate the Town of Rotterdam to enter into a contract with the selected vendor, and be it

FURTHER RESOLVED, that the Town of Rotterdam agrees to provide Broome County any information required to develop the Request for Proposal including, but not limited to, census information of medicare primary retirees including date of birth, gender and zip code. Copy of current Summary Plan Description and Benefit Summary along with this resolution, and be it

FURTHER RESOLVED, that once the RFP process is complete, the Town of Rotterdam agrees to provide post RFP resolution and elect to opt in or out of participation in the selected vendors' MA or MAPD program.

FURTHER RESOLVED, that the Town of Rotterdam is authorized to execute any agreements, documents or papers as may be necessary to implement the intent of this resolution.

DATED: May 26, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		

Signore	X		
Tommasone	X		

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