

TOWN OF ROTTERDAM

Diane M. Marco
Town Clerk



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November 5 ,2021

Certified Resolutions: #281.21-284.21 for the year 2021 were duly adopted at the Town Board Meeting held at the Rotterdam Senior Center 2639Hamburg Street that was held Thursday, November 4, 2021. The Town Board Meeting started at approximately 5:55pm. The public hearing for the 2022 Preliminary Budget was adjourned and not closed. A motion was made by Miller-Herrera and seconded by Signore to adjourn the Town Board Meeting at approximately 6:40pm all agreed.

Councilmembers were present
Supervisor Tommasone was absent

Diane M. Marco

Diane M. Marco, Town Clerk

While the meeting is a public meeting, open to the public, persons may attend telephonically. Members of the public may listen to the board meeting by dialing 1 (929) 205-6099, then entering the conference ID no. 867 0373 0307, followed by the pound symbol. Video of the town board meeting will be posted on the Town of Rotterdam website (www.rotterdamny.org) the following business day.

**Rotterdam Town Board Meeting
Rotterdam Senior Center
November 4, 2021**

5:30 p.m.

AGENDA REVIEW

EXECUTIVE SESSION

MISCELLANEOUS

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REPORT

PROCLAMATION/PRESENTATIONS

PUBLIC HEARINGS:

- 1.) To hear comments by the public both in favor and against the Town Board's 2022 Preliminary Budget as compiled and both for and against any items(s) contained therein. The Town Board's 2022 Preliminary Budget shall be available for the public inspection in the office of the town clerk, during her regular business hours and through the Town of Rotterdam website www.rotterdamny.org around the clock beginning October 29, 2021.

PUBLIC COMMENT/PRIVILEGE OF THE FLOOR:

(Those members of the public wishing to address the town board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the chair to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the chair through the use of a prepared written statement shall submit a copy of the same to the town clerk for the purpose of maintaining clear and accurate official minutes of the town board meeting.)

General Rules of Procedure for Public Hearings & Privilege of the Floor:

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board and the public, shall have an equal and reasonable opportunity to be heard by the town board and the public. Each speaker shall be afforded a maximum of four (4) minutes to address the town board and public.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS:

Resolutions

281.21 A RESOLUTION to authorize gasoline and diesel expenditures

282.21 A RESOLUTION authorizing RFP for police uniforms and equipment

283.21 A RESOLUTION authorizing a WIIA grant application in behalf of the town

284.21 A RESOLUTION to accept the town board meeting minutes for October 13, 2021

COMMITTEE REPORTS

MISCELLANEOUS

EXECUTIVE SESSION

ADJOURNMENT

STEVEN A. TOMMASONE, Supervisor

RESOLUTION NO. 281.21

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the Rotterdam Senior Center, Rotterdam, New York on Thursday, November 4, 2021 at 5:30 p.m., the following resolution was duly adopted:

A RESOLUTION TO AUTHORIZE GASOLINE AND DIESEL EXPENDITURES FROM JULY 1, 2021 THROUGH AND INCLUDING SEPTEMBER 30, 2021

THEREFORE, UPON MOTION of Councilmember **SIGNORE**, seconded by Councilmember **GUIDARELLI**, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Pursuant to Section 36 of the General Municipal Law regarding the Uniform System of Accounts, the following gas expenditures from July 1, 2021 through and including September 30, 2021 are hereby authorized to be transferred into various accounts:

GENERAL FUND

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A-1355.4302 Assessor	A 5132.4304	\$ 34.07
A-1620.4302 Buildings	"	
A-3120.4302 Police	"	18,976.78
A-3310.4302 Traffic	"	436.18
A-3410.4302 Fire Dist. & Ambul	"	2,454.80
A-3510.4302 Control of Dogs	"	
A-3620.4302 DPW Gasoline	"	632.20
A-7110.4302 Parks	"	2,275.49
A-8189.4302 Landfill	"	
A-6772-4302 Sr.Center		

HIGHWAY FUND

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
DA-5140.4304 Unleaded Gas for Trucks	A 5132.4304	\$ 3,203.68
DA-5110.4304 Unleaded Gas for Trucks	"	1,126.79

SEWER DISTRICT NO. 2 O & M

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
SS2-8120.4302 Gasoline	A 5132.4304	\$ 1,514.15

WATER DISTRICT NO. 5 O & M

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
SW5-8340.4302 Gasoline	A 5132.4304	\$ 1,722.34

SECTION 2. Pursuant to Section 36 of the General Municipal Law regarding the Uniform System of Accounts, the following **diesel** expenditures from July 1, 2021 through and including September 30, 2021, are hereby authorized to be transferred into various accounts:

GENERAL FUND

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A-3410.4302 Fire Dist. & Ambul	DA 5148-4304	\$1,287.64
A-8160.4162 Compost"	"	234.54
A-7110.4302 Parks	"	
A-8189.4302 Landfill		336.29

HIGHWAY FUND

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
DA-5140.4304 Diesel for Trucks	DA 5148.4304	\$ 14,732.17
DA-5110-4304 Diesel for Trucks	"	3,935.43

SEWER DISTRICT NO. 2 O & M

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
SS2-8120.4302 Gasoline	DA 5148.4304	\$ 231.54

WATER DISTRICT NO. 5 O & M

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
SW5-8340.4302 Gasoline	DA 5148.4304	\$ 217.81

SECTION 3. This resolution shall become effective November 4, 2021.

DATED: November 4, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone (Absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **November 4, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **November 5, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

RESOLUTION NO. 282.21

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the Rotterdam Senior Center, Rotterdam, New York on Thursday, November 4, 2021 at 5:30 p.m., the following resolution was duly adopted:

A RESOLUTION TO CALL FOR RFP FOR POLICE UNIFORMS AND EQUIPMENT

THEREFORE, UPON MOTION OF Councilmember **GUIDARELLI**, seconded by

Councilmember **SIGNORE**, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

The Town Clerk of the Town of Rotterdam shall cause the following public notice to be published in the official newspaper of the Town of Rotterdam, and the Supervisor of the Town of Rotterdam shall cause the following public notice be published to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) at least five (5) days before the date of reception of bid proposals:

**NOTICE TO
BIDDERS**

PLEASE TAKE NOTICE: That all bids received by the Town Board of the Town of Rotterdam, by Friday, the 19th day of November, 2021, at 10:00 a.m., will be electronically opened at that time. The Town Board will subsequently post an official report to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) by the close of business the same day, of all bid submissions received pursuant to this notice. Additionally, the official bid report and all bids shall be available in the Office of the Town Clerk for public inspection during regular business hours, for the purchase by the Town of Rotterdam of the following:

POLICE UNIFORMS & EQUIPMENT

Digital Copies of Specifications may be obtained from the Empire State Purchasing Group on BidNet at <http://www.bidnetdirect.com/townofrotterdam>. Copies of RFP documents obtained from any other source are not considered official copies. The Town of Rotterdam cannot guarantee the accuracy of any information not obtained from the BidNet Direct website and is not responsible for any errors contained by any information received from an alternate source. Only those vendors who obtain ITB, RFP or RFQ documents from the BidNet system are guaranteed to receive addendum information, if such information is issued. If you obtain the document from a source other than the source indicated, it is recommended that you register on the Empire State Purchasing Group website, <http://www.bidnetdirect.com/new-york> and obtain an official copy.

ALL BID PROPOSALS MUST BE ELECTRONICALLY SUBMITTED

PRIOR TO 10:00 A.M., FRIDAY, NOVEMBER 19, 2021

The Town Board reserves the right to reject any and all bids or proposals or any specific part of any item of any bid.

BY ORDER OF THE ROTTERDAM TOWN BOARD

DIANE M. MARCO, TOWN CLERK

DATED: November 4, 2021

Daily Gazette: Please publish once on November 6, 2021

BidNet November 5, 2021

Town Clerk

Post

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(Absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **November 4, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **November 5, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

RESOLUTION NO. 283.21

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the Rotterdam Senior Center, Rotterdam, New York on Thursday, November 4, 2021 at 5:30 p.m., the following resolution was duly adopted:

RESOLUTION AUTHORIZING SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA) GRANT APPLICATION FOR THE TOWN OF ROTTERDAM WASTEWATER TREATMENT PLANT IMPROVEMENTS

WHEREAS, the Town Board of the Town of Rotterdam duly caused to be prepared a Preliminary Engineering Report (PER) recommending improvements to the Town wastewater treatment plant; and

WHEREAS, the proposed improvements to such wastewater treatment plant includes a dual-train sequencing batch reactor (SBR) biological treatment system, tertiary disk filtration, improvements to the primary clarification process and belt filter press, and rehabilitation of aged sewer mains, manholes, and appurtenances; and

WHEREAS, the PER shows the estimated costs of these improvements to be \$16,500,000; and

WHEREAS, the Town Board now desires to pursue grant funding for the project under the New York State Water Infrastructure Improvement Act (WIIA) program.

THEREFORE, UPON MOTION of Councilmember **MILLER-HERRERA**, seconded by Councilmember **GUIDARELLI**, **NOW**

SECTION 1. Town Board of the Town of Rotterdam, Schenectady County, New York, authorizes the submission of a New York State Water Infrastructure Improvement Act (WIIA) grant application.

SECTION 2. The town supervisor is hereby authorized to submit an application on behalf of the town for grant funding under the New York State Water Infrastructure Improvement Act (WIIA) Program, and to execute any agreements, instruments or other documents in connection with the Town's acceptance of any such grants and/or the funding thereof. The town supervisor may authorize any required local match required with respect to financing or grants awarded to the town for the project through the use of cash and/or in-kind services.

SECTION 3. This resolution shall become effective November 4, 2021.

DATED: November 4, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(Absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **November 4, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

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IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **November 5, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

RESOLUTION NO. 284.21

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the Rotterdam Senior Center, Rotterdam, New York on Thursday, November 4, 2021 at 5:30 p.m., the following resolution was duly adopted:

A RESOLUTION TO ACCEPT TOWN BOARD MEETING MINUTES FOR OCTOBER 13, 2021

THEREFORE, UPON MOTION OF Councilmember **GUIDARELLI**, seconded by Councilmember **SIGNORE**, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the October 13, 2021 town board meeting, as attached, for the meeting on the above referenced date.

SECTION 2. This resolution shall become effective November 4, 2021.

DATED: November 4, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasono(Absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **November 4, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk’s office.

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