



Town of Rotterdam
Office of the Planning Commission

All requested information shall be provided and must be
Filled out in black ink or typed for photocopying purposes.

TOWN OF ROTTERDAM
SUBDIVISION APPLICATION

Initial Sketch Plan \$75
Final Major Subdivision \$75 per lot
Final Minor Subdivision \$80 per lot
Parkland Fees \$750 per additional lot created or \$600 per unit
Advertising Fee = Actual cost of legal notices

Application is hereby made for:

Minor subdivision:

Major Subdivision (if any utilities are
to be dedicated to the Town or over 4
lots)

Sketch \_\_\_\_ Sec. 249-23

Sketch \_\_\_\_ Sec. 249-23

Prelim. \_\_\_\_ Sec. 249-25

Prelim. \_\_\_\_ Sec. 249-25

Final \_\_\_\_ Sec. 249-24

Final \_\_\_\_ Sec. 249-26

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PART II
GENERAL INFORMATION

Legal Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ (Work) \_\_\_\_\_ (Fax) \_\_\_\_\_

If applicant is not the owner, include written owner authorization for the below-designated contact to
serve as representative.

Owner's Designated Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ (Work) \_\_\_\_\_ (Fax) \_\_\_\_\_

If you do not hold title to property, what is your interest in it? \_\_\_\_\_

Project/Proposal Site Area: (Acres or sq. ft.) \_\_\_\_\_

Assessor Tax Parcel No.(s) of Proposal Site: \_\_\_\_\_

Adjacent Parcels Owned or Controlled by owner: (Acres or sq. ft.) \_\_\_\_\_

Adjacent Names and Parcel Numbers of abutting property owners:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Assessor Tax Parcel No.(s) of Adjacent Land Owned or Controlled:

\_\_\_\_\_

Street Address of Proposed Site (if any): \_\_\_\_\_

\_\_\_\_\_

Describe Existing Use(s) on Proposed Site: (buildings, well, sewer drainfield, etc.) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Existing Zoning Classification: \_\_\_\_\_

School District: \_\_\_\_\_

Fire District: \_\_\_\_\_

Water Purveyor \_\_\_\_\_

Sewer Purveyor: \_\_\_\_\_

**Proposed Use of Property:**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>A1</b> One-family dwelling                                 | <input type="checkbox"/> <b>C1</b> Business      |
| <input type="checkbox"/> <b>A2</b> Two-family dwelling                                 | <input type="checkbox"/> <b>C2</b> Mercantile    |
| <input type="checkbox"/> <b>B1</b> Multiple Dwelling (permanent occupancy)             | <input type="checkbox"/> <b>C3</b> Industrial    |
| <input type="checkbox"/> <b>B2</b> Multiple Dwelling (transient occupancy)             | <input type="checkbox"/> <b>C4</b> Storage       |
| <input type="checkbox"/> <b>B3</b> Multiple Dwelling (senior citizen housing)          | <input type="checkbox"/> <b>C5</b> Assembly      |
| <input type="checkbox"/> <b>B4</b> Multiple Dwelling (adult residential care facility) | <input type="checkbox"/> <b>C6</b> Institutional |
| <input type="checkbox"/> <b>C7</b> Miscellaneous                                       |  |

**LEGAL INFORMATION**

Location of Proposal Site: (General description by which direction and how far from roads and intersections and other community features)

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Name of Public Road(s) Providing Access: \_\_\_\_\_

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Width of Property Fronting on Public Road in Linear Feet: \_\_\_\_\_

Does the Proposal Have Direct Access onto an improved State, County, or Town road(s)? ( )Yes ( )No

Name(s) of improved road(s) providing access: \_\_\_\_\_

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I have attached a legal description of the proposed site: ( ) Yes ( ) No  
(All applications must contain an attached legal description stamped by the Land Surveyor. Include the legal description for the entire area to be subdivided on a preliminary subdivision map.)

I have included a copy of the deed(s) of the proposed site: ( ) Yes ( ) No  
(All applications must contain a current deed of the proposed site)

I have attached a vicinity map of the proposed site: ( ) Yes ( ) No  
(All applications must contain a vicinity map indicating at a minimum the location and distances to the nearest cross streets)



**SUBDIVISION INFORMATION**

Number of Lots: \_\_\_\_\_  
Typical Lot Size: \_\_\_\_\_  
Smallest Lot Size: \_\_\_\_\_

Gross Area: \_\_\_\_\_  
Proposed Net Density: \_\_\_\_\_  
Minimum Frontage: \_\_\_\_\_

Proposed Source of Water:  Individual Wells  
 Public System  Private Community System  
 Other, please describe \_\_\_\_\_

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Proposed Means of Sewage Disposal:  Public Sewer  Community System  
 Dry Sewer  Septic Tank & Drainfield  
 Other, please describe \_\_\_\_\_

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Utility Companies & Districts to Provide Service to Proposal:

Electricity: \_\_\_\_\_  
Water: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Gas: \_\_\_\_\_  
Sewer: \_\_\_\_\_  
Cable: \_\_\_\_\_  
School: \_\_\_\_\_  
Other: \_\_\_\_\_

Do You Have Any Plans for Future Additions, Expansions or Further Activity Related to this Proposal?

No.  Yes. If yes, please explain: \_\_\_\_\_

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**PRELIMINARY SUBDIVISION IMPROVEMENT INFORMATION**

Level of Street Improvements Proposed:

- Public Roads
- Arterial Roads

Describe Any Combination of Above: \_\_\_\_\_

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Estimated Time Period Expected for Complete Development of Subdivision: \_\_\_\_\_

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Is phasing of the finalization of the subdivision proposed?

- Yes. If yes, show phasing on subdivision map.
- No.

Is dedication of land for public use proposed? (Roads, parks, schools, open space, others)

- No.
- Yes. If yes, please explain:

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**INCLUDE WITH PART II**

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**SURVEYOR/ENGINEER VERIFICATION**

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I, the undersigned, a licensed land surveyor, and/or engineer, have completed the information requested. The legal description has been prepared by me or under my supervision in accordance with the requirements of the Town of Rotterdam regulations and the laws of the State of New York.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

FAX: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

License Number: \_\_\_\_\_

PLEASE AFFIX SURVEYOR/ARCHITECT/ENGINEER SEAL HERE

**INCLUDE WITH PART II**

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**LEGAL OWNER SIGNATURE**

**(Signature of legal owner(s) or representative(s) as authorized by legal owner)**

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I, the undersigned, swear or affirm under penalty of perjury that the above responses are made truthfully and to the best of my knowledge.

I further swear or affirm that (I)(we) (am)(are) the owner(s) of record of the area proposed for the previously identified land use action, or, if not the owner(s), attached herewith is written permission from the owner(s) authorizing my actions on his or her behalf.

**#1 Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

\_\_\_\_\_ **Zip:** \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant or Representative **Date**

**#2 Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

\_\_\_\_\_ **Zip:** \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant or Representative **Date**

Notary  
(For Above)

STATE OF NEW YORK) ss:  
COUNTY OF SCHENECTADY)

SUBSCRIBED AND SWORN to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

NOTARY SEAL \_\_\_\_\_  
Notary Signature

Notary Public in and for the State of New York My appointment expires: \_\_\_\_\_