



Town of Rotterdam
Office of the Planning Commission

All requested information shall be provided and must be
Filled out in black ink or typed for photocopying purposes.

TOWN OF ROTTERDAM
SUBDIVISION APPLICATION

Initial Sketch Plan \$75
Final Major Subdivision \$75 per lot
Final Minor Subdivision \$80 per lot
Parkland Fees \$750 per additional lot created or \$600 per unit
Advertising Fee = Actual cost of legal notices

Application is hereby made for:

Minor subdivision:

Major Subdivision (if any utilities are
to be dedicated to the Town or over 4
lots)

Sketch ____ Sec. 249-23

Sketch ____ Sec. 249-23

Prelim. ____ Sec. 249-25

Prelim. ____ Sec. 249-25

Final ____ Sec. 249-24

Final ____ Sec. 249-26

PART II
GENERAL INFORMATION

Legal Owner's Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ (Work) _____ (Fax) _____

If applicant is not the owner, include written owner authorization for the below-designated contact to
serve as representative.

Owner's Designated Contact: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ (Work) _____ (Fax) _____

If you do not hold title to property, what is your interest in it? _____

Project/Proposal Site Area: (Acres or sq. ft.) _____

Assessor Tax Parcel No.(s) of Proposal Site: _____

Adjacent Parcels Owned or Controlled by owner: (Acres or sq. ft.) _____

Adjacent Names and Parcel Numbers of abutting property owners:

Assessor Tax Parcel No.(s) of Adjacent Land Owned or Controlled:

Street Address of Proposed Site (if any): _____

Describe Existing Use(s) on Proposed Site: (buildings, well, sewer drainfield, etc.) _____

Existing Zoning Classification: _____

School District: _____

Fire District: _____

Water Purveyor _____

Sewer Purveyor: _____

Proposed Use of Property:

- | | |
|--|--|
| <input type="checkbox"/> A1 One-family dwelling | <input type="checkbox"/> C1 Business |
| <input type="checkbox"/> A2 Two-family dwelling | <input type="checkbox"/> C2 Mercantile |
| <input type="checkbox"/> B1 Multiple Dwelling (permanent occupancy) | <input type="checkbox"/> C3 Industrial |
| <input type="checkbox"/> B2 Multiple Dwelling (transient occupancy) | <input type="checkbox"/> C4 Storage |
| <input type="checkbox"/> B3 Multiple Dwelling (senior citizen housing) | <input type="checkbox"/> C5 Assembly |
| <input type="checkbox"/> B4 Multiple Dwelling (adult residential care facility) | <input type="checkbox"/> C6 Institutional |
| <input type="checkbox"/> C7 Miscellaneous | |

LEGAL INFORMATION

Location of Proposal Site: (General description by which direction and how far from roads and intersections and other community features)

Name of Public Road(s) Providing Access: _____

Width of Property Fronting on Public Road in Linear Feet: _____

Does the Proposal Have Direct Access onto an improved State, County, or Town road(s)? ()Yes ()No

Name(s) of improved road(s) providing access: _____

I have attached a legal description of the proposed site: () Yes () No
(All applications must contain an attached legal description stamped by the Land Surveyor. Include the legal description for the entire area to be subdivided on a preliminary subdivision map.)

I have included a copy of the deed(s) of the proposed site: () Yes () No
(All applications must contain a current deed of the proposed site)

I have attached a vicinity map of the proposed site: () Yes () No
(All applications must contain a vicinity map indicating at a minimum the location and distances to the nearest cross streets)

What impact will the proposed subdivision have on the adjacent properties? _____

What factors support this subdivision? _____

What measures do you propose to mitigate your proposal's impact upon or otherwise to make appropriate provision for open spaces, drainage waste, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary waste, parks and recreation, playgrounds, schools, and school grounds, and impacts which relate to the public health, safety and general welfare?

SUBDIVISION INFORMATION

Number of Lots: _____
Typical Lot Size: _____
Smallest Lot Size: _____

Gross Area: _____
Proposed Net Density: _____
Minimum Frontage: _____

Proposed Source of Water: Individual Wells
 Public System Private Community System
 Other, please describe _____

Proposed Means of Sewage Disposal: Public Sewer Community System
 Dry Sewer Septic Tank & Drainfield
 Other, please describe _____

Utility Companies & Districts to Provide Service to Proposal:

Electricity: _____
Water: _____
Phone: _____
Gas: _____
Sewer: _____
Cable: _____
School: _____
Other: _____

Do You Have Any Plans for Future Additions, Expansions or Further Activity Related to this Proposal?

No. Yes. If yes, please explain: _____

PRELIMINARY SUBDIVISION IMPROVEMENT INFORMATION

Level of Street Improvements Proposed:

- Public Roads
- Arterial Roads

Describe Any Combination of Above: _____

Estimated Time Period Expected for Complete Development of Subdivision: _____

Is phasing of the finalization of the subdivision proposed?

- Yes. If yes, show phasing on subdivision map.
- No.

Is dedication of land for public use proposed? (Roads, parks, schools, open space, others)

- No.
- Yes. If yes, please explain:

INCLUDE WITH PART II

SURVEYOR/ENGINEER VERIFICATION

I, the undersigned, a licensed land surveyor, and/or engineer, have completed the information requested. The legal description has been prepared by me or under my supervision in accordance with the requirements of the Town of Rotterdam regulations and the laws of the State of New York.

Signed: _____

Date: _____

Address: _____

Phone: _____

FAX: _____

License Number: _____

PLEASE AFFIX SURVEYOR/ARCHITECT/ENGINEER SEAL HERE

INCLUDE WITH PART II

LEGAL OWNER SIGNATURE

(Signature of legal owner(s) or representative(s) as authorized by legal owner)

I, the undersigned, swear or affirm under penalty of perjury that the above responses are made truthfully and to the best of my knowledge.

I further swear or affirm that (I)(we) (am)(are) the owner(s) of record of the area proposed for the previously identified land use action, or, if not the owner(s), attached herewith is written permission from the owner(s) authorizing my actions on his or her behalf.

#1 Name: _____ **Date:** _____

Address: _____ **Phone:** _____

_____ **Zip:** _____

Signature of Applicant or Representative **Date**

#2 Name: _____ **Date:** _____

Address: _____ **Phone:** _____

_____ **Zip:** _____

Signature of Applicant or Representative **Date**

Notary
(For Above)

STATE OF NEW YORK) ss:
COUNTY OF SCHENECTADY)

SUBSCRIBED AND SWORN to me this _____ day of _____, 20____.

NOTARY SEAL _____
Notary Signature

Notary Public in and for the State of New York My appointment expires: _____